

# Egbo Caleb Onyedikachi

Research & Data  
analyst

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## Egbo Caleb Onyedikachi

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Enugu state

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### Skills

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Sales expert | Data analyst| Graphics designer | Text editor & Formatter |  
Research analyst| Financial manager |

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### Experience

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#### Data Analyst | Freelance Projects (Remote)

##### 2023 – Present

- Collected, cleaned, and analyzed large datasets to uncover trends and insights
- Built interactive dashboards using Excel and Power BI
- Delivered clear reports to support decision-making for small businesses

#### Virtual Assistant | Freelance (Remote)

##### Jan 2023 – Present

- Provided administrative support to clients globally, including email/calendar management, data entry, scheduling, and travel arrangements
- Managed social media accounts and performed light content editing
- Maintained confidentiality and met tight deadlines with minimal supervision

#### Junior Data Analyst | InsightTech Solutions, Lagos

##### 2022 – 2023

- Assisted in data modeling and predictive analysis for client campaigns
- Automated reports, reducing manual work by 30%
- Collaborated with cross-functional teams to improve data accuracy

**Content Editor & Document Formatter | Self-Employed (Remote)**  
**Apr 2022 – Dec 2023**

- Edited, proofread, and formatted documents for clients including e-books, reports, CVs, and business proposals
- Ensured clean layout, style consistency, and publishing-ready formats
- Worked with authors, students, and business owners across Nigeria and abroad

**Data Intern | StatEdge Analytics, Abuja**

**2021 – 2022**

- Conducted market and performance analysis using Excel and SQL
- Created weekly visual reports to track KPIs
- Supported the data team in cleaning and organizing raw datasets

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**Education**

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**University of Nigeria/ B.Sc**

December 2020 - July 2025, Nsukka Nigeria

Pure and industrial chemistry

**Federal Government College Okposi- Secondary school**

September 2015- September 2021, Ebonyi state, Nigeria

**King's Kid international nursery School- Primary school**

September 2014 - October 2020, Enugu state, Nigeria

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**Awards**

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Best graduating student in Federal Government College Okposi 2021 |  
The tech guy of the molecular mavericks in University of Nigeria.